

**SUMMARY REPORT  
OF COUNCIL DISCUSSION AND DIRECTION GIVEN AT THE JUNE 10, 2009, BUDGET WORK  
SESSION HELD AT 5:30 P.M. IN THE COUNCIL CHAMBERS BUILDING.**

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This summary is a statement of actions taken by the Cottonwood City Council at a budget work session pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

**Council Members Present:** Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Tim Elinski, Duane Kirby, Linda Norman, Terence Pratt, & Darold Smith.

**Staff Members Present:** Doug Bartosh, City Manager; Rudy Rodriguez, Finance Director, Marianne Jiménez, City Clerk; Kyla Allen, Executive Assistant to City Manager.

Mayor Joens called the meeting to order at 5:30 p.m.

**ITEMS FOR DISCUSSION, DELIBERATION AND POSSIBLE DIRECTION TO STAFF:**

**FISCAL YEAR 2009-10 BUDGET WRAP-UP**

The following items were discussed as part of the budget wrap-up:

**Fire Department Defibrillators**—The fire chief noted the old defibrillators could always be kept as spares, put up for auction on the city's auction website, donated to communities that did not have the level of programs we had, or sent to be used in Mexico.

**Economic Development Funding**—The Council directed \$19,000 be funded for economic development to begin implementing the Focus on Success study that was completed.

**Legal Department Adjustments**—the 2009 budget for general counsel and prosecution services was increased by \$63,720 and in fiscal year 2010 it was increased by \$145,000.

**Custodial Services**—The Council directed \$1,560 be budgeted for extra morning cleanings at the Library on Mondays and Wednesdays, and at the Public Safety Building adding a full cleaning on Wednesday and light cleaning on weekends.

**Funding Outside Agencies**

Rebecca Ruffner of the Yavapai County Family Advocacy Center, a non-profit organization, addressed the Council and stated the Center had lost half of their funding and requested additional funding to help keep the Center open. The city currently contributed 25 cents per capita.

The Council directed an increase of 10 cents per capita and suggested Ms. Ruffner come back to the city in January after the Center's new business plan was created to see if the city at that time was able to contribute more to the Center.

Senior Center—The consensus of the Council was to budget \$45,000 for the Senior Center.

Old Town Association—The consensus of the Council was to budget \$10,000 for the Old Town Association.

Humane Society—The consensus of the Council was to leave the current budgeted amount of \$29,184 for the Humane Society and for staff to meet with the director and re-negotiate the current agreement in place and come back to the Council.

Veterans Van—Contingent upon the city attorney's legal opinion on whether the city could legally fund a private L.L.C., the general consensus of the Council was to potentially budget \$5,000 for the Veterans van service.

Catholic Charities—The current funding of \$15,000 for the city's utility assistance program which was managed by Catholic Charities was kept in the budget.

Verde River Days—The Council directed that \$2,000 be budgeted for Verde River Days with \$1,000 to come out of the utility department's budget and the other \$1,000 from the general fund.

Birding Festival—The consensus of the Council was to budget \$1,000 for the birding festival.

Verde Valley Concert Association—The consensus of the Council was to budget \$2,000 for the Verde Valley Concert Association.

Additional VISTA worker—The Council directed that \$5,250 be budgeted for another VISTA worker to take advantage of the half price cost for VISTA workers that was available.

Bike Racks—The Council supported installing bike racks in the city and directed staff to identify the need based on community input and to research what areas to place them in.

Adjustment to Recreation Center Budget—Mr. Rodriguez stated there was an adjustment to the new recreation center budget due to an error regarding the assumption of the needs and costs for temporary staffing. Temporary staff costs were reduced from \$131,000 to \$58,500 which in turn reduced benefit costs by \$10,600.

Addition/Replacement of Pool Vehicle—The consensus of the Council was to budget \$20,000 for a pool vehicle.

Mr. Rodriguez indicated the Planning & Zoning department's budget for a permit database program was increased from \$20,000 to \$30,000.

Mr. Rodriguez also stated the adoption of the tentative budget was scheduled for July 7.

ADJOURNMENT

The budget work session adjourned at 8:20 p.m.